

**SITE VISIT-INTENT TO PARTICIPATE FORM**  
Solicitation Project: Grounds Keeping & Maintenance Services

Solicitation Number: 6100043376

Site Visit Date/Time: Thursday, October 5, 2017 at 10:00 AM

Location: PA Emergency Management Agency Headquarters  
1310 Elmerton Avenue  
Harrisburg, PA 17110

It will be necessary for any prospective bidder to visit our facilities to familiarize your company with the requirements and specifications for this project. No bid will be accepted from any company that does not participate in this site visit. Please return completed form to the Purchasing Agent, Shanta Green, via email to [shagreen@pa.gov](mailto:shagreen@pa.gov), or call (717) 346-3106 to make other arrangements no later than Wednesday, October 4<sup>th</sup> at 3:00 PM.

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

ATTENDEES NAMES: \_\_\_\_\_

*(2 persons from each company, max)*

**Please return completed form no later than Wednesday, October 4th at 3:00 PM**  
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